

North Carolina State University Custodial Agreement

I acknowledge that upon receipt of the check for the following:

Amount _____

Purpose _____

I agree to furnish original invoices/receipts for expenses and deposit slips for any excess monies redeposited to the account for the entire advance. I agree to deposit any excess monies within 24 hours after completion of event. I will furnish these documents to: Imprest Account Technician, General Accounting, Box 7203, NCSU Campus by _____ .

Signature

Date