

NORTH CAROLINA STATE UNIVERSITY

UNKNOWN U.S. TAXPAYER IDENTIFYING NUMBER AFFIDAVIT – Non Employee

DATE: _____

DEPARTMENT: _____

DEPARTMENT HEAD NAME: _____

DEPARTMENT HEAD SIGNATURE: _____
(MANDATORY)

I certify the U.S. taxpayer identifying number for the individual listed below is unknown. The individual was notified that as a recipient of non-wage compensation they are required by federal law to supply North Carolina State University (EIN 56-6000756) with a valid social security number or individual taxpayer identification number (ITIN).

The reason for the unknown taxpayer identifying number is indicated below. (Please check one):

- _____ 1. The individual is not a U.S. resident for tax purposes and does not have either a U.S. social security number or ITIN. The individual has filed a *Certificate of Foreign Status* (Form W-8BEN) stating that he/she does not have a U.S. social security number or ITIN to support his/her nonresident claim.
 - _____ 2. The individual has applied for a social security number/ individual taxpayer identification number, but has not yet received the card. Receipt from the Social Security Administration is attached.
 - _____ 3. The individual provided an incorrect social security number as determined by the Social Security Administration.
 - _____ 4. The individual refused to provide their taxpayer identifying number.
 - _____ 5. Other reasons: _____
- _____

I understand that penalties can be assessed to the department authorizing the non-wage payment for failure to provide a social security number or ITIN.

Recipient's Name: _____

Recipient's Address: _____

Return to: University Payroll Office
Campus Box 7233
Raleigh, NC 27695-7233