

Graduate Fellow Forms Packet



All individuals paid through NC State University's payroll system must participate in the Direct Deposit program.

Human Resources
NC State University
Administrative Services Building II
2711 Sullivan Drive, 2nd Floor
(919) 515-2135

The following forms must be completed on your first day of employment:

- [Personal Information Form](#)
- [Patent Agreement](#)

- [Direct Deposit Form](#)

Tax Note: Fellowships received through the University Payroll Department may be taxable income on your tax return, despite the fact that taxes are not withheld by payroll or reported to the IRS. The fellowship recipient is responsible for reporting the taxable portion of the fellowship (see IRS Pub 970) when they file their tax return. Fellowships received by foreign nationals in nonresident alien tax status are taxed at 14% and are reported on IRS Form 1042S. Fellowships received by foreign nationals in resident alien tax status are treated indentially to those received by US citizens.