

TENTATIVE AGENDA

NAEP Carolinas Region
Kingston Shores Hilton Myrtle Beach Resort

DECEMBER 4-6, 2011

DECEMBER 4, 2011

3:00 – 4:00 pm – Vendor Drop Off (supplies & equipment)

4:00 – 7:00 pm – Registration – Attendees and Vendors

5:00 – 7:00 pm – Reception

DECEMBER 5, 2011

6:30 – 9:00 am – Breakfast

7:30 – 8:45 am – Registration – Attendees and Vendors

8:00 – 11:30 am – Vendor Set Up

9:00 – 9:15 am – Welcome

9:15 – 10:15 am – Katie Snapp- Keynote Address

“Managing Change: When People Get Weird”

10:15 – 10:30 am – Break

10:30 – 11:30 am – Updates NAEP & E&I Co-Op.

11:45 - 1:45 pm – Lunch with vendors

2:00 – 3:00 pm – Bank of America - E-payables and P-card

3:15 – 4:30 pm – Visit with vendors

5:30 – 6:30 pm – Reception

6:30 – 9:00 pm – Dinner

DECEMBER 6, 2011

6:30 – 8:30 am – Breakfast

8:30 – 9:00 NAEP Regional Business Meeting

9:15 – 10:40 am – Katie Snapp – Workshop

“Managing Change: What’s Your Weirdness?”

10:40 – 10:45 am – Break

10:45 – 11:45 am – UNCPA Meeting

10:45 – 11:45 am – Breakouts

Community Colleges, Public Schools, Private Institutions

12:00 – 2:00 pm - Lunch

1:00 – 2:00 pm – Sam Byassee – State Purchasing Officer

Updates on Purchase & Contract/State Purchasing