



Invitation to Participate

2011 NAEP Carolinas Region & UNCPA Winter Conference Kingston Shores Hilton Myrtle Beach Resort December 4th – 6th, 2011

**Trade Show
Monday, December 5, 2011
12:00 Noon – 2:00 pm
and
3:15 pm – 4:30 pm**

The NAEP Carolinas Region cordially invites YOU – our valued supplier – to participate in our upcoming Conference/Trade Show. You will be afforded many opportunities to connect with procurement professionals from higher education and K-12 schools. Don't delay – register today! Rooms will be going fast so ACT quickly – the room rate is \$79 for 1 person and \$89 for 2 people in a room. A breakfast buffet will be available to each registered guest only.

Suppliers are encouraged to present information as sustainable as possible, keeping paper to a minimum. Flash drives and DVD's are welcomed handouts to attendees for sharing with their staff. Exhibitors may also take this opportunity to sponsor any functions and provide door prizes for the conference.

Important Deadlines

November 4, 2011	Last day to register for hotel
November 11, 2011	Last day for suppliers to register for Conference
November 18, 2011	Last day for written Sponsorship recognition
December 4, 2011	Exhibitor Drop Off – Supplies/Equipment (4:00 pm – 5:00 pm)
December 5, 2011	Exhibitor set up (8:00 am – 11:30 am)
December 5, 2011	Exhibitor tear down (4:30 pm – 5:30 pm & 9:00 pm – 10:00 pm)

HOTEL INFORMATION: Hotel Reservation Deadline: November 4, 2011

Hilton Myrtle Beach Resort <http://www.kingstonshores.com/accommodations/hilton-myrtle-beach/>

Complete reservation info just under picture. Enter group code NAE, \$79.00 group rate appears. Rate for 2 people in a room will be \$89.00. Buffet breakfast is included for each registered guest only. Parking has been discounted to \$4.00 per day. Your hotel confirmation will not reflect breakfast or discounted parking. These rates available 3 days before & 3 days after above dates. You may also call 1-800-876-0010 to make reservations.

DEADLINE: November 4. After Nov. 4, based on availability.