

Required SIS Admissions Fields for Legacy System Registration

The purpose of this document is to assist SIS admissions processors in two ways. Processors need to add and maintain applications in SIS in a way that is sufficient to create valid and correct student records in the legacy student records (registration) system. (1) Some fields that are not required in SIS Admissions are important to creating legacy student records. (2) It is important to understand how choices of values you make in SIS translate or are converted to values in legacy.

This document is a supplement to PROCESSING ADMISSION APPLICATIONS.

- **Maintain Applications – Application Program Data** - Navigate to Student Admissions > Application Maintenance > Maintain Applications. On the “Application Program Data” tab, the Academic Program, Admit term, Program Action, possibly the Program Action Reason and Academic Plan/Sub-plan are the required Admission fields for registration.

Academic Institution: NC State University	Application Number: 00027231
Academic Career: Graduate	Career Number: 0
Program Data Find View All First 1 of 1 Last	
Program Number: 0	*Effective Date: 12/18/2007
*Admit Term: 2088 Fall '08	Effective Sequence: 1
*Academic Program: AD G-Art Des	Expected Graduation Term:
*Academic Load: Full-Time	*Campus: MAIN Raleigh
<input type="checkbox"/> Joint Program	
Program Status	
Status: Applicant	Action Date: 12/18/2007
*Program Action: APPL Application	Action Reason: GP GP APPL Pending Decision Evaluation
Plan Data Find View All First 1 of 1 Last	
*Academic Plan: 12ADMR Art and Design-MR	Major MR
Sub-Plan Data Find View All First 1 of 1 Last	
*Sub-Plan: 12ADADA Animation	Conc
Transfer To: Education	<input type="button" value="Go"/>

- **ADMIT TERM** (Century, 2-digit year, Semester) maps to the legacy Admissions Application Year semester. This field is required in SIS.
- **PROGRAM STATUS, PROGRAM ACTION AND PROGRAM ACTION REASON** feed to the legacy Admission Status. The proper translation depends on either the academic career and/or the

admit type (see later section in this document). Users add program actions and program action reasons as described in the document PROCESSING ADMISSION APPLICATIONS. The table below explains how legacy interprets the admissions program stack in SIS:

SPECIAL/INTER-INSTITUTIONAL:			
If the Career is NDS and if the Admit Type is in this list IID, III, NPD, NPI, NUD, NUI:			
If the PROGRAM STATUS is	And the PROGRAM ACTION is	And the ACTION REASON is	Then the LEGACY ADMISSIONS STATUS will be
AD	ADMT	N/A	A = ACCEPTED
AC	MATR	N/A	A = ACCEPTED
CN	DENY	N/A	D = DENIED
CN	WAPP	N/A	N = WILL NOT ENTER
AP	APPL	N/A	P = PENDING
CN	WAPP	N/A	W = WITHDREW APPLICATION

RE-ADMISSIONS:			
If the Admit Type is in this list REA, REG, REY, REZ, REN, REJ, REU, REK, REW (regardless of career)			
If the PROGRAM STATUS is	And the PROGRAM ACTION is	And the ACTION REASON is	Then the LEGACY ADMISSIONS STATUS will be
AD	ADMT	N/A	A = ACCEPTED
AC	MATR	N/A	A = ACCEPTED
CN	DENY	N/A	D = DENIED
CN	WAPP	N/A	N = WILL NOT ENTER
AP	APPL	N/A	P = PENDING
CN	WAPP	N/A	W = WITHDREW APPLICATION

GRADUATES:			
If the career is GRAD and the Admit Type is in this list G8D, G8I, G8P, G9D, G9I, G9P			
If the PROGRAM STATUS is	And the PROGRAM ACTION is	And the ACTION REASON is	Then the LEGACY ADMISSIONS STATUS will be
AD	ADMT	GA6	A6 = ACCEPTED FULL
AC	MATR		A6 = ACCEPTED FULL
AD	COND	GA8	A8 = ACCEPTED, PROVISIONAL
AC	MATR		A8 = ACCEPTED, PROVISIONAL
CN	DENY	Blank, GDSC	D = DENIED
CN	WAPP	GN	N = WILL NOT ENTER
AP	APPL	GP, GPM	P = PENDING
AP	APPL	GP6, GP6D	P6 = PENDING, FULL
AP	APPL	GP8, GP8D	P8 = PENDING, PROVISIONAL
CN	WAPP	GW	W = WITHDREW APPLICATION

VETERINARY MEDICINE:			
If the career is VETM and the Admit Type is in this list DVD, DVI)			

If the PROGRAM STATUS is	And the PROGRAM ACTION is	And the ACTION REASON is	Then the LEGACY ADMISSIONS STATUS will be
AD	ADMT	N/A	A = ACCEPTED
AC	MATR	N/A	A = ACCEPTED
CN	DENY	N/A	D = DENIED
CN	WAPP	N/A	N = WILL NOT ENTER
AP	APPL	N/A	P = PENDING
CN	WAPP	N/A	W = WITHDREW APPLICATION

UNDERGRADUATES:			
If the career is UGRD and the Admit Type is in this list FRD, FRI, TRD, TRI, A1D, A1I, A2D, A2I			
If the PROGRAM STATUS is	And the PROGRAM ACTION is	And the ACTION REASON is	Then the LEGACY ADMISSIONS STATUS will be
AD	ADMT	A1	A1 = ACCEPTED
AD	ADMT	A2	A2 = ACCEPTED, EXCEPTION(S)
CN	DENY	N/A	D = DENIED
AP	APPL	P1 or Blank	P1 = PENDING, MISSING CREDENTIALS OR ACKNOWLEDGMENT
AP	APPL	Any other P*	P2 = PENDING, ALTERNATIVE OR ANYTHING ELSE
AP	APPL	P30	P3 = PENDING, WAIT LIST
N/A	N/A	N/A	R = REVIEW
CN	WAPP	W	W = APPLICANT WITHDREW APPLICATION
PM	DEIN	Y1	Y1 = ACCEPTED, WILL ENROLL
AC	MATR	N/A	Y1 = ACCEPTED, WILL ENROLL
PM	MATR	Y2	Y2 = ACCEPTED, EXCEPTIONS, WILL ENROLL
AC	MATR	N/A	Y2 = ACCEPTED, EXCEPTIONS, WILL ENROLL
CN	WAPP	N1	N1 = APPLICANT DECLINES ENROLLMENT
CN	WAPP	N2	N2 = APPLICANT DECLINES ENROLLMENT, EXCEPTION

- **ACADEMIC PLAN / SUB-PLAN** maps to the legacy school/curriculum by using the Legacy Plan Crosswalk. All “Major” type plans have a record in the crosswalk that will create a valid school and curriculum in legacy registration. Do not use minor or certificate plans while student records in running in legacy. Academic Plan is required in SIS. SIS does not require an academic Subplan however. In some cases a SIS Subplan is required in addition to a Plan in order for the Crosswalk to supply legacy with a valid school and curriculum code. You have been supplied with a listing of all valid plan / subplan combinations and the school curriculum codes they will result in. To see the Crosswalk navigate to Set Up SACR > Foundation Tables > Legacy Plan Crosswalk. Enter the academic plan and academic sub-plan (if there is one) combination to read the Legacy Plan Crosswalk to retrieve the legacy major (school/curriculum).

- Menu
- Set Up SACR
 - Foundation Tables
 - Academic Structure
 - Academic Institution Table
 - Campus Table
 - Academic Career Table
 - Degree Table
 - Academic Group Table
 - Academic Organization Table
 - Academic Program Table
 - Academic Plan Table
 - Academic SubPlan Table
 - Academic Subject Table
 - Legacy Plan Crosswalk
 - Term Setup
 - Common Definitions
 - Product Related
 - System Administration
 - Enterprise Components

Legacy Plan Crosswalk

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Academic Institution: =

Academic Plan: begins with

Academic Sub-Plan: begins with

Legacy Major: begins with

Program: begins with

Correct History

[Basic Search](#)

- Menu
- Set Up SACR
 - Foundation Tables
 - Academic Structure
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 - System Administration
 - Enterprise Components
 - Application Diagnostics
 - Tree Manager

Legacy Plan Crosswalk

Academic Plan: 16PHILBA Philosophy-BA
Plan Type: Major

Academic Sub-Plan:
Sub-Plan Type:

Acad Career: UGRD Undergraduate
Program: CHASS Humanities & Social Science
Degree: BA Bachelor of Arts

Crosswalk Data Find | View All First 1 of 1 Last

Effective Date: 01/01/1901

Legacy Major: 16LAL

Legacy Major Description: Philosophy-BA

Degree Key Suffix:

Convert to Legacy

Convert to SIS

- Maintain Applications – Application Data** - Navigate to Student Admissions > Application Maintenance > Maintain Applications. On the “Application Data” tab, the Admit Type and Academic Level are the required Admission fields for registration.

- ACADEMIC CAREER** maps to **CAREER LEVEL**. Academic Career is determined only when an application is first added (either manually or via a batch load and search/match/post). You cannot change the academic career on an application

Academic Career	Translates to Legacy Career Level
UGRD	1 = Undergraduate
GRAD	2 = Graduate
NDS	3 = Special
VETM	4 = Veterinary Med
PROF	5 = Professional
AGI	6 = AGI

- The Combination of ACADEMIC CAREER and ADMIT TYPE** translates to **ADMISSIONS APPLICATION TYPE**

If Academic Career is	And Admit Type is	Then Legacy Application Type is
AGI	A1D, A1I, A2D, A2I	U
AGI	REA	R
GRAD	G8D, G8I, G8P, G9D, G9I, G9P	G
GRAD	REG, REY, REZ	R
NDS	IID, III, NPD, NPI, NUD, NUI	S
NDS	REN	R

UGRD	FRD, FRI, TRD, TRI	U
UGRD	REJ, REU, REK	R
VETM	DVD, DVI	V
VETM	REW	R

- **ADMIT TYPE** determines the initial **ENROLLMENT STATUS CODE** in legacy

If you choose and Admit Type of	The initial Legacy Enrollment Status will be
A1D, A1I, FRD, FRI	1 = Freshman, New
A2D, A2I, TRD, TRI	2 = Transfer, New
IID, III, NPD, NPI, NUD, NUI	4 = Special, New
DVD, DVI	6 = VET, New
G8D, G8I, G8P	8 = Graduate, NEW
G9D, G9I, G9P	9 = Graduate (NCSU), New
REA, REJ, REU	J = Freshman, Re-Entering
REK	K = Transfer, Re-Entering
REN	M = Specials, Re-Entering
REW	W = Vet, Re-Entering
REG, REY	Y = Graduate, Re-Entering
REZ	Z = Graduate (NCSU), Re-Entering

- **ACADEMIC LEVEL** in SIS determines the **CLASSIFICATION CODE** in legacy

If the Academic Career is	And the Academic Level is	Then Legacy Classification will be
UGRD	Freshman	Freshman (FR)
	Sophomore	Sophomore (SO)
	Junior	Junior (JR)
	Senior	Senior (SR)
	5 th Year	5 th Year (05)
AGI	AGI 01	AGI 1 st Year (A1)
	AGI 02	AGI 2 nd Year (A2)
NDS	Special	Special (SP)
	II	Inter-institutional (II)
	UN	Unclassified (UN)
GRAD	GRAD MR	Graduate Masters (MR)
GRAD	GRAD DR	Graduate Masters (MR)
VETM	DV	Doctoral of Veterinary Medicine (DV)
PROF (inactive)	Prof 1 - 4	Professional (PR)

- Another required field for Registration is the legacy tuition residency code that can be found on the Residency page in SIS. Depending upon your security access, you can get to the “Residency” page of three paths: (1) Student Admissions > Application Maintenance (and using the Transfer To drop-down

on the application Program Data or Application Data pages) or (2) Student Admissions > Application Entry > Personal Information or (3) Campus Community > Personal Information.

Menu

- ▷ Student Recruiting
- ▽ Student Admissions
 - ▽ Application Entry
 - ▷ Academic Information
 - ▷ Relationships
 - ▷ Participation
 - ▷ Application Materials
 - ▽ Personal Information
 - [Electronic Addresses](#)
 - [Names](#)
 - [Languages](#)
 - **Residency**
 - ▷ Application Maintenance
 - ▷ Processing Applications
 - ▷ Application Delete
 - ▷ Applicant Summaries
 - ▷ Application Fees and Deposits
 - ▷ Enrollment Targets
 - ▷ External Test Score Processing
 - ▷ Application/Transcript Loads
 - ▷ Reports
 - ▷ NC Custom Admissions
 - ▷ Student Financials
 - ▷ Set Up HRMS

Residency Data

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Application Nbr:	begins with	<input type="text"/>	
ID:	begins with	000900158	
Academic Institution:	=	NCSU1	
Academic Career:	=	<input type="text"/>	
Campus ID:	begins with	<input type="text"/>	
National ID:	begins with	<input type="text"/>	
Last Name:	begins with	<input type="text"/>	
First Name:	begins with	<input type="text"/>	

Include History Case Sensitive

 [Basic Search](#) [Save Search Criteria](#)

The 3-digit residence code in the “Residency Official 1” page is the official tuition residence code that is in the legacy admissions extract downloaded to the mainframe and Sybase. It is also important to enter an effective term that matches the admit term on the related admission application. Students may not register without an official residence code. The residency code will no longer serve the same purpose once student records moves into SIS.

The screenshot shows a web-based form titled "Residency Data". At the top, it indicates "Academic Career: Graduate". Below this is a section for "Official Residency Data" with search and navigation controls. The form contains several fields:

- Institution:** A text input field containing "NCSU1" with a magnifying glass icon, and the text "NC State University" next to it.
- Effective Term:** A text input field containing "2088" with a magnifying glass icon, and the text "2008 Fall Term" next to it.
- Residency:** A dropdown menu currently set to "In-state".
- Residency Date:** A date field containing "12/19/2007" with a calendar icon.
- Residence code:** A text input field containing "002" with a magnifying glass icon, and the text "Alexander" below it.

 Below the "Official Residency Data" section is an "Additional Residency Data" section with several dropdown menus:

- Admissions:** In-state
- Admission Residency Exception:** (empty)
- Fin Aid Federal Residency:** In-state
- Fin Aid Fed Residency Excpt:** (empty)
- Fin Aid State Residency:** In-state
- Fin Aid State Residency Excpt:** (empty)
- Tuition:** In-state
- Tuition Residency Exception:** (empty)

Quick Guide to the Fields in this Document:

SIS Field Name	Required in SIS	Required in Legacy
Academic Program	Yes	N/A
Admit term	Yes	Yes
Program Action	Yes	Yes
Program Action Reason	No	Sometimes (see table)
Academic Plan	Yes	Yes
Academic Sub-Plan	No	Sometime (depending on Plan)
Academic Career	Yes	Yes
Admit Type	Yes	Yes
Academic Level	No	Yes
Residence Code	No	Yes